Scholarship Application Guidelines

1. Scholarship applications need only be completed once annually and submitted to the Superintendent of Recreation.
2. All information submitted will remain confidential.
3. All information on the application must be true and accurate.
4. Financial assistance is available to Lake Forest residents only.
5. Lake Forest families shall be eligible for no more than $500 in financial assistance in one year from original application and may be expected to pay partial fees. Assistance may be given in form of a payment plan.
6. Program registration forms must be submitted to the office of the Superintendent of Recreation with scholarship application. Sufficient time should be allowed for approval/review prior to the registration deadline.
7. The Scholarship Review Committee will review all applications and determine the need and percent of financial assistance.
8. Within 30 days after receiving the application, the Lake Forest Recreation Department will notify the family of the status of the application.
9. Incomplete applications or lack of documentation will result in the delay/rejection of applications.
10. It is the responsibility and obligation of the applicant to notify the Recreation Department of any changes in financial status.
11. If you have questions please contact Sally Swarthout at 847-810-3942. Lake Forest Parks and Recreation Department, 400 Hastings Rd., Lake Forest, Illinois 60045.
LAKE FOREST PARKS & RECREATION
DEPARTMENT

SCHOLARSHIP APPLICATION

Date:_______________________

1. Applicants First Name:______________________ Last Name:____________________________

Street Address:__________________________________ Apt. #__________

City_________________ Zip___________ Home Phone (          )________________

Work Phone (Mr.) (       ) _____________    Work Phone (Ms.) (        )_____________

2. Please list all family members living at your residence whom you support:

M☐ / F☐ ___________________ age_____ M☐ / F☐ ___________________ age_____  
M☐ / F☐ ___________________ age_____ M☐ / F☐ ___________________ age_____  
M☐ / F☐ ___________________ age_____ M☐ / F☐ ___________________ age_____  

4. Marital Status: Married ☐ Divorced ☐ Separated ☐

Widowed ☐ Single ☐

5. Employer:

(applicant) Employer __________________________________________________________

Position______________________________________________________________

Address_____________________________________ Annual Income_________

Additional Income/Child Support / Alimony____________________________________

(spouse or 2nd job) Employer _______________________________________________

Position______________________________________________________________

Address_____________________________________ Annual Income_________
6. Please briefly describe the reasons for scholarship request.
________________________________________________________________________________________
________________________________________________________________________________________
________________________________________________________________________________________
________________________________________________________________________________________

7. Please list any special circumstances which you feel we should be made aware of when considering your application.
________________________________________________________________________________________
________________________________________________________________________________________
________________________________________________________________________________________
________________________________________________________________________________________

8. Please, you must submit the following with this application:
   a) Most recent tax return(s) for family.
   b) Completed Recreation Department Program Registration Form.

I authorize the City of Lake Forest Parks & Recreation Department to use this information in the scholarship process and agree that it is true and correct to the best of my knowledge.

Signature____________________________________ Date_________________

Lake Forest Parks and Recreation Department ● 400 Hastings Rd. ● Lake Forest, Illinois 60045